

**Rashtriya Sanskrit Sansthan
(Deemed University)
Jaipur Campus, Triveni Nagar,
Gopalpura Bypass, Jaipur-302018**

Ad.N.14/2018

Dated : 06.02-2018

Tender Document

Sub.: "Inviting Bids for Water Cooler 600 Ltrs. or more with R.O. 250 Ltr. per hour with installation and Godrej make duel desk (two seater desk cum bench).

Sir/Madam,

1. The Rashtriya Sanskrit Sansthan, Jaipur Campus Triveni Nagar Gopalpura Bypass, Jaipur-302018 is an autonomous body and a Society registered under Societies' Registration Act, 1860.
2. Running under Ministry of MHRD Govt. of India. The Campus is imparting Sanskrit Education and undertakes, aids, promotes and co-ordinates research in Sanskrit learning including teachers' training.

Sealed competitive Bids are invited by the Sansthan's, Jaipur Campus Jaipur from the reputed and registered goods Provider Firms for providing goods.

Address/Location of the Building: Rashtriya Sanskrit Sansthan
(Deemed University)
Jaipur Campus Triveni Nagar
Gopalpura Bypass, Jaipur-302018

3. Quoted price:

- (a) The Bidder shall deposit separately for water cooler with R.O. Rs.9000/- and Godrej make duel desk (two seater desk cum bench) Rs.6000/- in the form of Bank Guarantee valid for 135 days after the date of submission of bids or DD/Pay order drawn in the favour of Principal, Rashtriya Sanskrit Sansthan, Jaipur Campus, Jaipur payable at jaipur as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (b) The selected firm has to furnish performance security in the form of Bank Guarantee for an amount of 10 percent of the value of the contract valid for fourteen months from the date of award of the contract or Demand Draft/Pay order drawn in favour of the

Principal, Rashtriya Sanskrit Sansthan, Jaipur payable at Jaipur. The performance security shall be submitted within 10 days from the date of notification of awarding the contract to the selected agency.

- (c) Telex or Facsimile Bids is not acceptable.

4. Each Bidder must submit only one Bid.

5. Validity of Bid:

The bid shall remain valid for a period not less than 90 days after the deadline fixed for submission of Bids.

6. Terms and Conditions:

- (a) The work supply shall be disbursed through NEFT/RTGS at Rashtriya Sanskrit Sansthan, Jaipur Campus, Jaipur in the presence of representative of the Jaipur Campus of the Sansthan after satisfactory supply of **Water Cooler 600 Ltrs. or more with R.O. 250 Ltr. per hour with installation and Godrej make dual desk (two seater desk cum bench)**
- (b) Procurement of supply in question will be subject to the provisions of procurement of goods and services as contained in the General Financial Rules 2017.
- (c) The indenting office shall have absolute right to reject the bid without assigning any reason.

7. Evaluation of Bid:

The indenter will evaluate and compare the bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

The bid will be treated as non-responsive if following documents are not attached:

- (a) Brief profile of the firm and evidence to establish that bidder has successfully executed contracts of similar nature and magnitude in the last 3 (three) years along with an attested copy of the valid registration.
- (b) PAN Number photo copy and G.S.T. Registration Photo Copy.
- (c) The Bidder shall deposit against water cooler and R.O. system of **Rs 9000/-** and Godrej make furniture (duel desk cum bench) of **Rs. 6000/-** in the form of Bank Guarantee valid for 135 days after the date of submission of bids or DD/pay order drawn in favor of Principal, Rashtriya Sanskrit Sansthan, Jaipur Campus, Jaipur Payable at Jaipur as Earnest Money along with the bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.

The evaluation will be done for all the items put together. Indenting Office will award the contract to the lowest evaluated responsive bidder. But quality of the service will be priority.

Copy of valid registration certificate as good supplier.

8. Award of Contract:

- (a) The indenter will award the contract to the bidder whose bid has been determined to be substantially responsive and who has offered the lowest price and the selected firm has to furnish performance security in the form of Bank Guarantee for an amount of 10 percent of the value of the contract valid for fourteen months from the date of award of the contract or Demand Draft/Pay order drawn in favor of Principal, Rashtriya Sanskrit Sansthan, Jaipur Payable at Jaipur. The performance security shall be submitted within 10 days from the date of notification of awarding the contract to the selected agency/Firms.
- (b) The indenter prior to the expiration of the bid validity period will notify the bidder whose bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.

- (c) Notwithstanding the above, the indenter reserves the right to accept or reject all bids and to cancel the bidding process and reject all bids at any time prior to the award of the contract.

9. Last date and time of receipt of Bids:

You are requested to submit the sealed bids super scribed on the envelope as "Bids for providing goods (Roti Making Machine) in Rashtriya Sanskrit Sansthan, Jaipur Campus, Jaipur on Service Charge basis" latest by **25.02.2018 by 2.00 PM**. The tenders will be opened **at 5.00 PM Rashtriya Sanskrit Sansthan, Jaipur Campus, Triveni Nagar Gopalpura Bypass, Jaipur 302018** in the presence of bidders on last date of submission of tenders. If the last date of depositing and opening of tenders happens to be declared Holiday, Then the tenders will be a deposited/opened on the next working day, other terms and conditions and the time schedule remaining unchanged. An earnest money of **Rs. 9000/- (Rs. Nine thousand Only)** and **Rs. 6000/- (Rupees Six Thousand only)** separately are to be deposited along with tender document.

The indenter looks forward to receive the bid in the format of bid attached only and appreciate the interest of the service provider in the Rashtriya Sanskrit Sansthan, Jaipur Campus, Jaipur.

Yours Faithfully,

Signature :

Name : (Dr. Prakash pandey)

Designation : Principal

For and on behalf of the Rashtriya Sanskrit Sansthan, Jaipur Campus, Jaipur.

Format of Bid

Annexure - A

Water Cooler 600 Ltrs. or more capacity with R.O. 250 Ltr. per hour with installation

1. Five Stage U.V. 500 Ltr per Hour
2. R.O. 250 Ltr per hour
3. Water Cooler FSS 600 Ltr.

Technical Specification

Storage Tank 600 Ltr SS-304

Cooling capacity 600 Ltr Per Hour

Outdoor Body SS-202

4. Supplier should facilitate with full AMC
5. After AMC AMC charge for next year should be mentioned separately.

Total Cost **Water Cooler 600 Ltrs. or more capacity with R.O. 250 Ltr. per hour with installation** with GST : _____

Note:

1. In case of discrepancy between unit price and total price, the unit price shall prevail.
2. Copy of GST No.

DECLARATION

We agree to provide the above service of manpower including material and to abide by the terms & Conditions contained in the Bid Document and also agree to enter into the agreement in the format enclosed. Bid security of Rs..... (Rupees) is furnished herewith vide bank draft No..... Dated..... drawn on.....

(Bidder)

Signature

Name of the agency

Format of Bid

Annexure - A

Godrej make duel desk (two seater desk cum bench).

Total Cost of Godrej make duel desk (two seater desk cum bench- Scholar). _____

(with GST)

Note:

1. In case of discrepancy between unit price and total price, the unit price shall prevail .
2. Copy of authorization of Godrej as Dealer.
3. Copy of GST No.

DECLARATION

We agree to provide the above service of manpower including material and to abide by the terms & Conditions contained in the Bid Document and also agree to enter into the agreement in the format enclosed. Bid security of Rs..... (Rupees) is furnished herewith vide bank draft No.....Dated.....drawn on.....

(Bidder)

Signature

Name of the agency

